

**INSTRUCTIONS FOR CONTRIBUTORS TO THE
TRANSACTIONS OF THE WESTERN SECTION OF THE WILDLIFE SOCIETY**

General Policy: Original papers in the field of wildlife ecology and management, habitat management, conservation biology, and related natural resource topics are published in the *Transactions of the Western Section of The Wildlife Society*. All papers of interest to Western Section members will be considered for publication, especially those resulting from presentations at the Section's annual conference. However, submissions will be accepted whether or not they resulted from papers presented at the annual conference. Pages charges will be charged for all pages for non-members of the Section. For members, pages exceeding 8 in published form will be charged to the author unless waived by the Editorial Committee.

Technical Papers and General Papers: Technical papers present and analyze data in a rigorous manner similar to articles in the *Journal of Wildlife Management*. Their format must follow the latest issue of *Unified Manuscript Guidelines of The Wildlife Society Peer-Reviewed Publications* (http://www.wildlife.org/publications/wild-70-01-guide_304%20320_ebook1.pdf). Papers that clearly make no attempt to fulfill these guidelines will be summarily rejected by the Editor and returned to the author without any further review. General papers include keynote addresses, review papers, policy papers, panel discussions, and other presentations. For general papers, the same guidelines should be followed but no abstract is required.

Copy: Type the manuscript double-spaced throughout with 1 ½-inch margins all around on good quality paper 8 1/2 x 11 inches. Number pages in upper right-hand corner. Proceed from a clear statement of purpose through procedures, results, and discussion. Sequence of contents is: abstract, introduction, study area, methods, results, discussion, acknowledgments, literature cited, tables and figures. Type the author's complete address on upper left-hand corner of first page. The author's name and affiliation follows the title. Present address, if different, should be indicated in a footnote on the first page. Otherwise, avoid footnotes by incorporating such material in the text.

Style: Guides to the rules for presentation of copy (capitalization, abbreviation, punctuation, tables, formulas, and literature cited) are in the *Unified Manuscript Guidelines of The Wildlife Society Peer-Reviewed Publications*. Consult recent issues of *Journal of Wildlife Management* for examples of current style.

Title: The title should be concise, descriptive, and not more than 10 words in length. Avoid scientific names in titles if possible.

Acknowledgments: Include acknowledgments as a separate section immediately preceding the Literature Cited section.

Scientific Names: Vernacular names of plants and animals are accompanied by appropriate scientific names based on the most current and generally accepted taxonomy the first time each species is mentioned in the abstract, and again the first time each is mentioned in the text.

Abstract: An abstract should accompany all technical papers. The abstract should be an informative digest of significant content. It should summarize specific findings, and not simply describe what was done. The abstract should stand alone as a brief statement of the conclusions of the paper.

Literature Citations: Literature citations are listed alphabetically by authors' last names in the Literature Cited. Use initials only for given names of authors. Cite books as follows: authors, date, title, publisher, place and paging. Specific page numbers must accompany direct quotes and paraphrased passages. When necessary it is permissible to cite unpublished reports. Include source, paging, kind of reproduction (type-written, mimeographed, or photocopied), and place where filed. DO NOT ABBREVIATE CITATIONS; SPELL OUT COMPLETELY (e.g., "Journal of Wildlife Management", not "J. Wildl. Manage.").

Tables: A good table should be understandable without references to the text. Long tables are rarely of general

interest. Conversely, short lists, with pertinent comments, should be included in the text rather than as a separate table. All tables should include a title.

Illustrations: Illustrations should be suitable for photographic reproduction without retouching or redrawing. Illustrations exceeding 7 x 10 inches are not acceptable. Line drawing or graphs should be in India ink on white drawing paper. Only essential photographs for half-tone illustrations will be acceptable because of the cost of reproduction. These should be prints of good contrast on glossy paper and properly labeled.

Submission procedure: Manuscripts can be submitted to the *Transactions* Editor at any time. **HOWEVER, MANUSCRIPTS MUST BE SUBMITTED BY 1 MAY OF A GIVEN YEAR TO ENSURE PUBLICATION IN THE VOLUME FOR THAT YEAR.** Manuscripts submitted after 1 May will be reviewed, but may not be published until the following year. Electronic submissions are highly encouraged and preferred over paper copies. Electronic submissions must be of files in MS Word format with all figures and tables imbedded in the text file. An electronic version of a cover letter introducing the paper must also be included with the electronic submission. Zipped files are advised when files exceed 1,000 kb. If submitting paper copies, please submit 3 copies of the text, tables, and figures along with a cover letter introducing the manuscript. Submit good quality photocopies of the figures; do not submit originals. Finalized versions of the manuscripts must be submitted as electronic versions once reviews are complete and your manuscript has been accepted. Please submit manuscripts to:

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Editorial Policy: All manuscripts submitted for publication will be peer-reviewed by qualified referees. The *Transactions* Editor reserves final right to accept or reject manuscripts.

Barry Garrison, *Transactions* Editor