The Wildlife Society – Western Section
Executive Board Meeting Minutes
Grand Sierra Resort, Reno, NV
January 28, 2014

In Attendance: Doug Bell, President; Natasha Dvorak, President-elect; Linda Leeman, Past President; John McNerney, Treasurer; Don Yasuda, Membership Committee Chair; Cynthia Perrine, Program Director, Western Section Representative; Janine Payne, Secretary - outgoing; Janae Scruggs, Secretary – Incoming; Rhys Evans, Professional Development Chair; Erin Aquino-Carhart, Conservation Affairs Chair; Mandi McElroy, Student Affairs Committee Co-Chair; Wendy Knight, CA Central Coast Chapter Rep; Lisa Ollivier, California North Coast Chapter Rep; Sandra Hunt-von Arb, California North Coast Chapter Rep (proxy); Rachel Sprague, Hawaii Chapter Rep; Jessica Martini-Lamb, San Francisco Bay Area Chapter Rep; Jeff Davis, San Joaquin Valley Chapter Rep (called in); Laura Patterson, Sac-Shasta Chapter Rep, Jeff Lincer, Southern California Chapter Rep; Adam Yaney-Keller, Cal Poly Student Chapter Rep; Debra Hawk, Newsletter Editor; Bridget Souza, Western Wildlife; Candace Renger, Conference Planner; Brad Valentine, Past-past President/member

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<th>Agenda Item</th>
<th>Discussion</th>
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<td>Previous Minutes (7/23/13)</td>
<td>- Janine is working on a draft for review under the new format.</td>
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<td>Payne – Will complete the meeting minutes.</td>
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<td>All – To review when posted</td>
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<td>Bell – To request approval later in the week.</td>
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| Annual Conference Notes                 | - Reaching recorded numbers for the conference (not including symposiums) is over 560 participants  
- Record numbers of student papers (approximately 50) are causing a shortage for judges. | Motion - Hand out drink tickets to all judges, and provide a drawing for a free registration to professionals 1st – Perrine 2nd – Evans Motion passed | Bell/Dvorak – Write thank you to Kevin Hunting, CA DFW, for assisting with professional approved to attend  
Renger – Please note this addition in budget items, estimated impact of $500 each year |
| Highlights from Chapter, Committee, and Officer Reports | - February 8 – San Francisco Bay Area Chapter hosting a Aquatic Invasives Workshop. Took advantage of our insurance.  
- February 27 - CalPoly SLO Student Chapter hosting a Wildlife Career Symposium  
- February 28 - Central Coast chaprer hosting a professional symposium |                                                                          |                                                                        |
| Strategic Planning Draft | Tonight at 8:30pm in Executive Board Room to brainstorm with how to better serve your members.
- Lincer hosting symposium/workshops in Washington for “Raptors on the Northwest” and another with burrowing owls. | Set up a conference café in the main room for discussion with membership.
- Board members will have copies of the plan to also engage membership.
- Need to decide “quick wins,” priorities, and the methods to do it.
- Next newsletter or other media format to introduce the discussion of a possible Executive Director.
- Need to have more oversight (President and/or committee) Motion – Invite anyone that has been part of the Strategic Plan to submit a proposal for completing the strategic plan.
  1st – Lincer
  2nd – McNerney
Obstained – 2 (Perrine, Evans) Motion passed |
| Gray Wolf Stakeholder Group/CA Wolf Plan | CA DFW is managing a stakeholder group with interest groups including ranchers, TWS-WS, etc.
- McNerney and Leeman have been attending meetings. Next meeting is tomorrow in Redding.
- State has released the first chapter of the plan including a historic range based on native american documents. The draft is not open to the public at this time. | McNerney/Leeman – Will continue to update the Board |
| Draft 2014 Ops Budget | McNerney reviewed the budget
- Updated budget based on known income from symposium/annual conference and information from the involved committee chairs.
- Noted: Global contract staff increase from | Need some clarification regarding some unknown expenses with our accountant. McNerney provided conservative numbers. | McNerney – Clarify with accountant on a few unknown expenses or how certain expenses were tracked. |
approximately $35-40 per hour to $40 per hour. An exception is our computer person is $50 per hour. The income is less than substantial (estimated annual of $500).
- Added an earmark for potential ADA compliance needs ($6,000). It hasn’t been used in the past, but is good to have for any Section event.
- Best case scenarios if we did use the ADA expense item, at the current ($35-50) and proposed ($40-50) contract staff hourly rates the net would be approximately $7,733 and $12,933. However, if we didn’t use the ADA expense, at the current ($35-50) and proposed ($45-55) contract staff hourly rate the net would be approximately $1,733 and $7,593.
- Discussion regarding our contract rates and possibly increase them (maybe) even more than what is offered based on past performances.

**Motion – Approve the draft 2014 Ops budget.**
1st – McNerney
2nd – Lincer
Obstention - Davis
Motion passed

*** This budget only approves finances to cover tasks, not approves the actual contracts.

Amendment to Motion – Approve draft 2014 Ops budget including a rate increase of $5 for all contract positions hourly rate (for those who have worked for us greater than a year), and revisit rates next year.
1st – McNerney
2nd – Lincer
Obstention – Davis, Perrine
Motion passed

Consider screen sharing for those on the conference call.

**Western Wildlife**
- Sousa outlined that the committee was ready to start with the website. However they did need some direction on processes and access.
- Have independent website for Western Wildlife to be managed by our webmaster (estimated time of 15-20 hours)

**Motion – Create advisory board for the Western Wildlife website.**
1st – Perrine
2nd – Patterson
Obstention – Davis
Motion passed

Bell acknowledged that Sousa can provide direction to webmaster related to Western Wildlife items.

**Sousa – Proposal for re-structuring of the Western Wildlife beyond the transactions.**

**Annual Conference**
- Currently 2015 in Santa Rosa, considering Riverside or Ontario in 2016.
- Renger requested some direction on possible locations or regions for 2017
- Board recognized that our increased size of participants and cost of hotel rooms which limit certain locations.
- Locations that were excluded (reason): San Diego (high cost of hotel rooms)

**Directed Renger to look into Monterey, Hawaii, San Jose and Redding.**
### Packard Foundation Grant & Fiscal Sponsorship for Kanea Pt Natural Area, Hawaii

- McNerney described that we are a fiscal sponsor for this research facility in Hawaii. We are the intermediary between the foundation and the location in Hawaii.
- He provided her final report on the most recent grant, and Packard Foundation encouraged her to submit for another grant.
- We have agreed to be the fiscal sponsor again for the new grant.

### Facebook Update

- Currently have 612 members.
- Total reach at 152
- Usual likes are around 20 since our strategic planning meeting.

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Lunch break was taken from 1145-1315

Motion to adjorn at 1650
1st – Dvorak
2nd – Patterson
Motion Passed